



**2014-2015
TKES/LKES/SLO Timeline**

Month	TKES	LKES	SLO
July			Academic Coaches enter SLO information in the TLE Platform by July 25th . District signs off by August 1st .
August	<p>*NOTE: All information will be recorded in the TLE Platform <u>Pre-Planning/August:</u></p> <ul style="list-style-type: none"> Teacher completes Self-Assessment Pre-Evaluation Conference with Evaluator Teacher views Orientation Video in TLE Platform Familiarization Videos (in TLE Platform)-one standard per month** <p><u>August-December 19th:</u></p>	<p>*NOTE: All information will be recorded in the TLE Platform <u>August-October:</u></p> <ul style="list-style-type: none"> Orientation (Use TLE Resources) and Familiarization (ongoing) Completion of Self-Assessment by Leader Performance Goal Setting by Leader Pre-Evaluation Conference with Evaluator 	<ul style="list-style-type: none"> August 15th-Final submission date for state required revisions SLO Pre-Assessments administered to students in semester-long and year-long courses <p>*NOTE: For semester-long courses, SLO Pre-Assessments will be administered to new students through September 22nd (35% of the length of the course). For year-long courses, SLO Pre-Assessments will be administered to new students through November 6th (35% of the length of the course).</p>
September	<p>Formative Cycle 1 Per teacher:</p> <ul style="list-style-type: none"> Evaluator completes two walkthroughs (provide ratings on 1-4 standards) Evaluator completes Formative observation (all 10 standards) Evaluator may request relevant documentation as needed Evaluator provides feedback within 5 days of each walkthrough/observation 		<ul style="list-style-type: none"> Growth targets may be adjusted based upon pre-assessment data by September 15th Final approval date by GADOE for adjusted growth targets is September 30th
October	<ul style="list-style-type: none"> Evaluator completes Formative Assessment Evaluator completes Mid-Year Evaluation Conference 		October 15th: Deadline for district sign-off on Pre-Assessment Data
November		November-January:	
December	<p>October: Surveys of Instructional Practice administered to students in grades 6-8 for semester-long courses only.</p>	<ul style="list-style-type: none"> Mid-Year Formative Assessment completed by Evaluator Mid-Year Conference with Evaluator 	<ul style="list-style-type: none"> SLO Post-Assessments administered for semester-long courses

	<p>December: Surveys of Instructional Practice administered to students in grades 9-12 for semester-long courses only.</p>		
January	<p><u>January-March 30th:</u> Formative Cycle 2 Per teacher:</p> <ul style="list-style-type: none"> • Evaluator completes two walkthroughs (provide ratings on 1-4 standards) • Evaluator completes Formative observation (all 10 standards) • Evaluator may request relevant documentation as needed • Evaluator provides feedback within 5 days of each walkthrough/observation 		<ul style="list-style-type: none"> • SLO Pre-Assessments administered for semester-long courses <p>*NOTE: SLO Pre-Assessments administered to new students through February 23rd (35% of the length of the course).</p> <ul style="list-style-type: none"> • Growth targets may be adjusted based upon pre-assessment data by January 15th for semester-long courses • Final approval date by GADOE for adjusted growth targets is January 30th
February	<ul style="list-style-type: none"> • Evaluator completes Formative Assessment • Evaluator completes Summative Assessment • Evaluator conducts a Summative Conference <p><u>February/March:</u> Surveys of Instructional Practice administered to students in grades 3-12 for second semester courses and year-long courses . Deadline: March 31st</p>	<p><u>February:</u> Completion of Climate Surveys</p> <p><u>February-March:</u></p> <ul style="list-style-type: none"> • Summative Performance Evaluations completed by Evaluator • Summative Conference With Evaluator 	
March			
April	HR deadline for documentation of all activities is April 15th	HR deadline for documentation of all activities is April 15th	
May			<ul style="list-style-type: none"> • SLO Post-Assessments administered for semester-long courses and year-long courses
June			<ul style="list-style-type: none"> • District signs off on SLO Data Collection by June 15th